



Agreement for Salary Reduction Under Section 403(b)

By THIS AGREEMENT, made between _____ (the Employee) and Medaille College (the Institution), the parties hereto agree as follows:

Effective for amounts paid on or after _____, 20____, which date is subsequent to the execution of this Agreement, the Employee's salary will be reduced by the amount indicated below. Per the Plan document, if the Employee is eligible, the Institution will contribute a corresponding amount to the Employee's annuity contract(s) (or custodial accounts, if applicable) which the Employee will allocate among the funding vehicles approved by the Institution.

This agreement shall be legally binding and irrevocable for both the Institution and the Employee while employment continues. However, either party may terminate or otherwise modify this Agreement as of the end of any month (or pay period, if applicable) by giving at least thirty days written notice so that this Agreement will not apply to salary subsequently paid.

The amount of the salary reduction shall be: (check one)

- ☐ _____ % of gross annual salary
- ☐ \$_____ per pay period
- ☐ The maximum amount allowed under law

The amount will be contributed by the Institution to the following authorized funding vehicles:

TIAA (RS) Retirement Choice \$_____ % (For Matched Funds Only)
TIAA (RP) Retirement Choice Plus \$_____ % (For Unmatched Funds)

For employees age 50 and over, additional catch up contributions are permitted under IRC 414(v). If you are eligible, you must separately elect this amount:

- ☐ _____ % of gross annual salary
- ☐ \$_____ per pay period
- ☐ The maximum amount allowed under law

The amount will be contributed by the Institution to the following authorized funding vehicles:

TIAA (RP) Retirement Choice Plus \$_____ % (For Unmatched Funds)

The amounts will produce a total Institution contribution that does not exceed the Employee's statutory limitation under IRC Section 415 or Section 402(g) whichever is less.

Employee Signature

Date

Medaille College

Plan Administrator

Date